A SECURENCES, OR SIMILAR ACTION war was been a white Approved For Release 2004/02/12 : CIA-RDP78B05703A000400090007-6 STAT NPIC COORDINATION FILE INFORMATION PER CON-VERSATION SEE ME SIGNATURE REMARKS 1. In reference to our telephone conversation concerning a proposed Legion of Merit for enclosing a form to be filled out, and also a sample form which has been completed for another individual who did receive the Legion of Merit. You will note that paragraph 30 is a significant portion. We will be able to fill out the remainder of the form if you will give us some words for paragraph 30 - Part V, and possibly a letter of appreciation from Mr. Lundahl or which could be enclosed as part of the STAT overall package. The sample that I am enclosing has several enclosures and this strengthens the case for \sqrt{c} award. It is suggested that you have someone prepare a draft on paragraph 30 for possibly he can pake it from there upon his return from Europe. **Declass Review** by NIMA/DOD FROM

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Director, Defens		tant General		activities Office
Intelligence Age		nt of the Army		intelligence Agend
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	PART I - STA	TUS AT TIME OF REC	OMMENDATION	TWO ATTER TO A STATE OF THE STA
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5. ORGANIZATION			06	MI
Defense Intellig	cence Agency			
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n/a				
	IONS RECEIVED (Include date a	end authority) (Do not	list service medals; list for	eign decorations only when
same period as this recom				
JSCM - GO 17-64	- DIA			
		100		
7. DID YOU HAVE PERSON	IAL KNOWLEDGE OF THE ACT	OR SERVICE X	YES	NO
		MENDATION FOR AW		
18. WERE YOU AN EYE WIT- NESS TO THE ACT	- 19. IF CERTIFICATES OR LEDGE OF FACTS ARI			HAVING PERSONAL KHOY
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23. DESCRIBE ENEMY COND It did as the result of the	DITIONS (Motale, Proximity, Firect.)	e, Observation, Casual	tles, and Action; what the	enemy was doing and what
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		e, Observation, Casual	tles, and Action; what the	enemy was doing and what

Approved for Release 2004/02/12 : Cl	
. WHAT WERE COMRADES WHO WERE IN IMMEDIATE PROXIMITY D	OING - HOW DID THEY PARTICIPATE IN THE ACT
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•	
PART IV - RECOMMENDATION FOR A	VARD FOR ACHIEVEMENT OR SERVICE
UNIT, HEADQUARTERS, OR SECTION IN WHICH DUTY WAS PERF	
Defense Intelligence Agency, Special Ac	ctivities Office
. INCLUSIVE DATES FOR WHICH RECOMMENDED	29. NOW IN SAME OR RELATED ASSIGNMENT
11 Sep 1967 to 30 June 1970	NO TO BE REASSIGNED ON OR ABOUT
. SERVICE COMPLETED YES	🗓 to be retired on or about 30 Jun 1970
TO BE COMPLETED ON OR ABOUT 30 Jun 1970	TO BE RELIEVED FROM AD ON OR ABOUT
PART V - TO BE USED FO	R ALL RECOMMENDATIONS
. NARRATIVE DESCRIPTION OF DEED OR ACT	ACHIEVEMENT PERFORMED OR SERVICE RENDERED
R AWARD FOR HEROISM: WAS ACT VOLUNTARY? DESCRIBE WHY RMALLY EXPECTED, EXPLAIN HOW. IF IN AERIAL FLIGHT, DES	
INDIVIDUAL, AND ALL UNUSUAL CIRCUMSTANCES.	
. DESCRIBE EFFECTS OR RESULTS	
. DESCRIBE EFFECTS OR RESULTS	
	33. IF APPROVED, FORWARD AWARD FOR PRESENTATION TO
RELATED POSITION OF PERSON INITIATING RECOMMEN-	33. IF APPROVED, FORWARD AWARD FOR PRESENTATION TO Director, Defense Intelligence Agency
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4. INCLOSURES (Include proposed citation, sketches, and eye wit-	Director, Defense Intelligence Agency 35. TYPED NAME, GRADE, BRANCH, AND TITLE OF PERSON
2. RELATED POSITION OF PERSON INITIATING RECOMMENDED 4. INCLOSURES (Include proposed citation, eketches, and eye witness statements when required.)	Director, Defense Intelligence Agency 35. TYPED NAME, GRADE, BRANCH, AND TITLE OF PERSON INITIATING RECOMMENDATION
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DP78B05703A000400090007-6 - HOW DID THEY PARTICIPATE IN THE ACT FOR ACHIEVEMENT OR SERVICE D Activities Office NOW IN SAME OR RELATED ASSIGNMENT NO X TO BE REASSIGNED ON OR ABOUT 15 Jul
- HOW DID THEY PARTICIPATE IN THE ACT FOR ACHIEVEMENT OR SERVICE D ACTIVITIES Office NOW IN SAME OR RELATED ASSIGNMENT
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n the Department of Defense
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bility for providing a unique
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taff, and the Director, Defense
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tions, attitude, and efficiency
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tributed vastly to the (cont'd)
F APPROVED, FORWARD AWARD FOR PRESENTATION TO
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JS Army Intelligence School
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olonel, USAF nief, Special Activities Office
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	Recommend Approved For Release 2004/02/12: CIA-RDP78B05703A000400090007-6 Maj, USATAT
	Cont'd Part V, Item 30
STAT	was responsible for maintaining highly classified, STAT restricted access papers and correspondence of national importance for the highest level officials of the Department of Defense. possessed sole responsibility for the control, reproduction, dissemination, security and retrieval of these documents.
	Inherent in his responsibilities was the requirement to provide guidance on security classification and control procedures, coordinate action papers, issue proper routing instructions, prepare and secure documents for meetings of the Joint Chiefs of Staff, coordinate and effect timely release of sensitive documents, and expedite the flow of staff papers during critical periods. Through organicational efforts, this highly important and exacting service was provided by members of his team on a continuous 24 hour a day, every day basis. In accomplishing these challenging duties STAT demonstrated mature judgement coupled with unquestioned integrity and absolute discretion.
	performance of duty, which was often under severe pressures of operational necessity, was consistently characterized by smooth efficiency, high dedication, dynamic leadership and constant security awareness blended with a uniquely appropriate degree of tact and diplomacy essential to meaningful staff support at the highest echelons of the Department of Defense. On countless occasions the officials who benefited from his dedicated service expressed their complete confidence in him, and appreciation for his conscientious attention to detail, absolute discretion, and enthusiastic cooperation in every task.
STAT [further demonstrated considerable organizational ability. He developed an invaluable filing and cross reference system which provides almost instantaneous retrieval of documents, with an associated determination of prior dissemination and identification of persons authorized access to the documents. This system has continually demonstrated its value in meeting exacting requirements imposed by senior DoD officials during periods of time - urgent decision making

**	Recommendation Approved For Release 2004/02/12": CA-RDP78B03703A000400090007-6
	Cont'd Part V, Item 30
STAT [In the course of carrying out these delicate responsibilities, demonstrated an outstanding talent to inspire, train and direct the activities of the junior officers from the three Services working under his supervision. Their performance reflected his enthusiasm, dedication and zeal. Their limited military service not- withstanding, team of officers were able to work con- fidently with senior officials, providing them significant and highly satisfying service. Senior officials commented most favorably on the
	esprit, morale, and dedication of these young officers. Their team effort was truly remarkable in that the officials served were often unable to distinguish any variations among the team members in terms of efficiency, attitude, and responsiveness.
STAT	Defense assignment of National importance made a unique contribution to the effectiveness of the Department of Defense.
	Cont'd Part V, Item 31
•	smooth flowing continuity of the analytical and decision making processes of the highest ranking personages in the Department of Defense.
	Cont'd Part V, Item 34
	Inclosures: 1. Ltr of Appreciation from ASD(Admin) dtd 26 Nov 68 w/1st Ind fm DepDir, DIA and 1tr fm Ch, SAO, DIA 2. Memo fm Ch, Special Activities Office, subj: Exceptional Per- STAT 3. Memo for Dir, DIA, fm ASD (Admin) Subj: PerSTAT formance of Duty of Maj dtd 2Jun 1974
STAT	formance by w/2 Indorsements dtd 16 Nov 69, w/1 Encl. 4. Proposed Citation
STAT	Colonel, USAF Chief, Special Activities Office

2 0 DEC 1968

SUBJECT:	Letter	of	Appreciation	- 19
TO:				

- 1. It is with great pleasure that I deliver a Letter of Appreciation from the Assistant Secretary of Defense (Administration), with indorsements.
- 2. The Honorable Solis Horwitz has expressed his appreciation of your outstanding performance of duty in providing support to the Office of the Secretary of Defense (Administration). The Deputy Director, Defense Intelligence Agency, in his First Indorsement, extends his personal appreciation. To this, I add my personal congratulations. Your devotion to duty and willing, professional performance has reflected highly on you, your branch of service, and the Defense Intelligence Agency.
- 3. Copies of this correspondence have been forwarded to the Military Personnel Office (DIASA-4) for inclusion in your personnel file.

STAT
Colonel, USAF

STA

Chief, Special Activities Office

Enclosure 1

Memo, OSD(A), 26 November 1968, Letter of Appreciation 1st Ind U-12,204/SA-4

DEFENSE INTELLIGENCE AGENCY, Washington, D. C. 20301 16 DEC 1933

TO: Chief, Special Activities Office

- 1. I have noted with pleasure, and with full appreciation, the outstanding support your personnel provided to the Assistant Secretary of Defense (Administration) in connection with a classified project. Remarks such as those by the Honorable Solis Horwitz reflect credit not only on you and your staff, but also on the Defense Intelligence Agency.
- 2. Please convey my appreciation to the personnel involved. Copies of this correspondence may be placed in their personnel files in accordance with DIAR 21-5.

with DIAR 21-5.

Vice Admiral, USN Deputy Director

ADMINISTRATION

26 NOV SSS

MEMORANDUM FOR THE DIRECTOR, DEFENSE INTELLIGENCE
AGENCY

SUBJECT:

Performance of DIAXX-3

For the past three months my office has been working on a classified project which has required considerable liaison with other offices in OSD, the JCS, and the Services. This liaison has required reproduction of large quantities of highly-classified material, control of the material, and distribution of the material by courier; DIAXX-3 furnished all of these services in an outstanding manner.

We have been particularly impressed by the performance, knowledge, attention to duty, and willingness displayed by Major

Our requirements have necessitated their doing much extra work during this project -- always cheerfully, always on time, and always correctly. Their performance merits a hearty Well Done.

Solis Horwitz //

STAT

STAT	10 :	DATE: 16 Nov 1967
•	FROM :	DIAXX
	SUBJECT:	Exceptional Performance by
STAT STAT		1. In reference to the attached letter of commendation to Mrs. I am also aware of the substantial effort put into this paper by of JCS papers is a part of efforts in this particular case went beyond the point of normal handling. This extra effort is in keeping with the outstanding performance we have come to associate with
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; ;b		Colonel, USAF Chief, Special Activities Office 1 Enclosure a/s
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		Approved For Release 2004/02/12: CIA-RDP78B05703A0004000999907-6
ΓΑΤ	THRU:	Chief, Special Activities Office DIAXX (Attn: DATE: 14 November 1967
	FROM :	DTAJS
		1. I wish to commend you for your outstanding performance in staffing JCS 1866/148, Requirement for Large-Scale Maps (U), thereby providing the Director, DIA, with the approval of the Joint Chiefs of Staff on an extremely important matter in a minimum time.
		2. The successful completion of this project during the period would have been impossible without the full cooperation and application exhibited by you.
ΓΑΤ		
,		Colonel, USAF Special Assistant for JCS Matters

WASHINGTON, D. C. 20301

13 JUN 1969

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MEMORANDUM FOR DIR	ECTOR, DEFENS	E INTELLIGENC	E AGENCY
SUBJECT: Performance	e of Duty of	3	STA
I understand that		of the Spec	cial Activities STAT
Office will be reassigned	in the near future.		
•			
My purpose in thi	s memorandum is	to express our ap	preciation
for the outstanding manne	er in which	has suppo	
activities of this office.	Since July 1968 thi	s office has beco	me increas-
ingly involved in the deta	iled staffing of high	aly classified and	sensitive
material for the decision	of the Secretary o	t Detense and his	Deputy.
The nature of the materia	al dictates its close	e control and dist	of the Socretary
Further, time urgent act	ivities of this offic	dissemination of	this material.
of Defense often required	reproduction and	ever faltered. He	e quickly STAT
generally on short notice grasped the scope of each	b to alc frequently	offering timesavi	ng suggestions
and in all instances fault	lessly accomplishi	ng his mission.	The sensi-
tivity of the material req	wired that its conte	ents be limited to	a small
number of persons, rega	rdless of rank or p	osition.	STAT
integrity was impeccable		ي ا	
In the course of h	is assignment	perfor	med a STAT
significant service to OS	D and he is worthy	of high commend	lation and
recognition for demonstr	eating outstanding p	rofessional comp	etence,
maturity and devotion to	duty.		SIA
	TO MARK STATE		

	Memo, OASD (Assistant Secretary of Defense), Administration, 2 June 1969, Performance of Duty of	STAT
	1st Ind U-10,570/SA-4	-
~ i	DEFENSE INTELLIGENCE AGENCY, Washington, D. C. 20301 16 JUN 1969	
	THRU: Chief, Special Activities Office	
ГАТ	TO: DIAXX-3A	
ГАТ	1. I have noted with pleasure, and with full appreciation, the outstanding support you provided to the Assistant Secretary of Defense (Administration). Remarks such as those by the reflect credit not only on you but also on the Defense In-	STAT
731	telligence Agency.	
ΓΑΤ	2. A copy of this correspondence will be placed in your personnel file.	
	Vice Admiral, USN	
	Acting Director	

	Memo, OA Performa	SD (Assistant Secretary of Defense), Administration, 2 June 1969, nee of Duty of	STAT
	2nd Ind	U-10,570/SA-4	
	DIAXX	18 June 1969	-
	THRU:	Chief, Security & Control Division, Special Activities Office	
	TO:		
•		Special Activities Office	
	It is a pleasure to forward this favorable correspondence to you which relates your outstanding performance in providing timely and efficient service to the Department of Defense senior officials. It is reassuring to me to know that the Special Activities Office mission is being carried out in an exemplary manner. Please accept my thanks for a job well done.		
	Captain, Acting Ch	USN ief, Special Activities Office	,

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CITATION TO ACCOMPANY THE AWARD OF THE LEGION OF MERIT

TO United States Army, distinguished himself by exceptional meritorious service while assigned to the Defense Intelligence Agency from 8 July 1966 to 15 July 1969. During this period, had primary Department of Defense responsibility for providing a unique and extremely sensitive service to the office of the Secretary of Defense and others. ______ performance of duty, which was often under severe pressures of operational necessity, was consistently characterized by smooth efficiency, high dedication, dynamic leadership and constant security awareness blended with a uniquely appropriate degree of tact and diplomacy essential to meaningful staff support at the highest echelons of the Department of Defense. demonstrated an outstanding talent to inspire, train and direct the activities of officers of all services in this joint staff assignment. As a result of his dedicated leadership his team of junior officers was able to work confidently with senior officials, providing them significant and highly satisfying service. The success of efforts is directly reflected in increased accuracy and timeliness of vital information disseminated at the highest levels of the government establishment. performance has reflected great credit upon himself, the United States Army and the Defense Intelligence Agency.

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